

GRANT APPLICATION CHECKLIST

All applications must include:

- _____ 1. A completed original application form.
- _____ 2. One (1) copy of original application form and all supporting documents.
- _____ 3. Supporting project budget documents.
- _____ 4. Two (2) detailed bids for any item, either goods or services, over \$250.00.
- _____ 5. Documents to support matching funding or in-kind match.

Include as applicable:

- _____ 6. Maintenance plan.
- _____ 7. Site maps.
- _____ 8. Evidence of public participation.
- _____ 9. Statement assuring public access.
- _____ 10. Memorandum of Understanding, resolutions, agreements with other entities, etc.
- _____ 11. Permits for special situations, crossing of public roads, rights of way, water obstruction, building permits.